Republic of the Philippines OVERSEAS WORKERS WELFARE ADMINISTRATION

OWWA Center Bldg., F.B. Harrison St., Cor. 7th St., Pasay City Tel# 833-0113 Telefax# 833-1010

P.R. No. 2024-04-0055

DATE: 29-Apr-24

REQUEST FOR QUOTATION / PROPOSAL

CON	IPANY	NAME:

ADDRESS OF COMPANY:

To whom it may concern:

Please quote your lowest price/s (taxes included) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City not later than 07 May 2024 @ 10:00 a.m.

Engr. GERARDO S. GATCHALIAN
SAO, PPMD

NIMFA'C. UNICA OIC, PPMD

PROJECT	CT TITLE/NAME: Proposal for the Supply and Delivery of Two (2) units Treadmill					LER'S/SUPPLIER'S OFFER	
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET FOR CONTRACT (ABC)	UNIT COST (Vat inclusive)	TOTAL COST (Vat inclusive)	
1.	Purchase of Gym Equipment: Treadmill	1	lot	₱ 300,000.00			
	Item:						
	- 2 units Treadmill						
	Specifications:						
	- Motor: At least 4.0Hp, 220V AC						
	- Speed Range: From 1-20 kph						
	- Screen: 10.1 Touchscreen console						
	- Network: Internet Enabled						
	- Maximum user weight: 150 kg						
	- Warranty: 1 year for parts and labor						
	- Delivery: within 30 days						
	Additional Documentary Requirements must be						
	submitted upon submission of offer: 1. PhilGEPS Certificate or PhilGEPS Registration Number						
	2. Mayor's / Business Permit						
	Please take note that the Omnibus Sworn Statement shall be submitted within 5 days upon acceptance of Notice of Award.	•					
	Note: Bidders may also submit their bid proposal and supporting documents through email address: procurement@owwa.gov.ph						

GENERAL CONDITIONS

- 1. Entries must be typewritten / if handwritten, it must be clear and legible;
- 2. Bidders must submit certificate of PHILGEPS Registration;
- 3. Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, etc.);
- 4. All quotation can be submitted through the following means: a) in a SEALED ENVELOPE, or b) thru ELECTRONIC MAIL, or c) FACSIMILE. Label the envelope with the following:

Bidder's Company Name

PHILGEPS Reference No. -

Project Title/Name

PR No.

- 5. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
- 6. Quoted prices must be inclusive of taxes and shall not exceed the Approved Budget for the Contract (ABC);
- 7. Proposal/Quotation submitted without signature of the authorized signatory shall not be accepted;
- 8. Proposal/Bid modifications submitted beyond the scheduled deadline shall not be considered;
- 9. Price quoted/ submitted on the deadline shall be considered as final and unalterable;
- 10. Use of non-discretionary/non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005;
- 11. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

DELIVERY: within 30 days upon receipt of PO/NTP

TERMS OF PAYMENT: Government Terms

PRICE VALIDITY: 60 days from date of quotation/proposal

	Company Name
Print Name	and Signature of Authorized
	Representative
	Designation
Compa	any Tel./Fax/Mobile No.
1.5	Date